

SUM - R - FUN

Member Name: _____

Check in Date: ____/____/____

Check out Date: ____/____/____

Total Nights: _____

	Start Hours	Stop Hours	Total Hours Used	FEES	TOTAL
Left Engine				X \$20.00 Per Hour	\$
Right Engine				X \$20.00 Per Hour	\$
Number of Nights Used				X \$10.00 Per Night	\$
TOTAL USE FEE: Add Lines Above for Amount Owed					\$
Propane Purchase (attach receipts)					\$
Supplies Purchased (attach receipts)					\$
TOTAL AMOUNT OWED FOR USE: (Total Use Fee minus supplies and propane purchased)					\$

FILL EMPTY PROPANE TANKS AND RECORD EXPENSES ABOVE

TURN PROPANE TANKS OFF. (Use one tank until empty)

	1/4	1/2	3/4	FULL
Freezer Front				
Freezer Back				
BBQ Tank				
Back Main Left				
Back Main Right				

Check Out List

PLEASE accurately count and record the number for the following

	NUMBER
Garbage Bags (50gal)	_____
Garbage Bags (kitchen)	_____
Paper Towels	_____
Toilet Chemical (boxes)	_____
Toilet Paper (rolls)	_____
Anchors / Ropes:	_____
Bumpers	_____
Flashlights	_____
Jumper Cables	_____
Life Jackets	_____
Shovels	_____
Sleeping Pads	_____
Stacking Chairs	_____
Tool Box & Tools	_____
Water Cooler	_____
Large Front Cooler	_____

TO DO: Check Each Item Off indicating it has been done/checked

- Check Oil in Outboard Engines - Quarts Used - Right _____ Left _____
- Fill both tanks regular gas: Number of gallons used: _____
- Check Gen Hrs _____, Change Every 100hrs Quarts used: _____
- Check Generator Gas Level (leave FULL)
- Check Auxiliary Fuel Pump - Record Master Numbers: _____
- Fill Fresh Water Tank
- Pump Sewage and add 2 packages of chemical in tank
- Put all tools away
- Put anchors, tables, chairs, coolers, ropes away
- Clean Stove, Oven, Microwave, and countertops
- Clean Refrigerator - Prop doors open and turn power off if boat is left unused
- Clean Deep Freeze - Turn off GAS & Plug into Shore Power
- Clean Shower, Sinks & Toilet
- Wash Windows Inside & Out
- Vacuum carpets throughout
- Mop Kitchen & Bathroom Floors
- Empty Trash Cans and place new Liners in
- Clean BBQ Grill
- Stack Chairs and Tables Inside
- All Helm Switches OFF (TURN ENGINE KEYS OFF)
- Plug into shore Power and Switch Shore/Generator Switch
- Turn off all DC Breakers except Appliances, Leave ALL AC Breakers ON.
- Lock all Doors, Windows, Gates, Boxes & Leave Blinds Shut

****SHEET ALONG WITH CHECK MUST BE MAILED WITHIN 7 DAYS****

Comments or Problems: _____

